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University Place Hotel  
AND CONFERENCE CENTER

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## How to Use the Wi-Fi

Wi-Fi is available to all guests staying in the A-Wing deluxe rooms (main building) of the hotel or any guest in the common areas (courtyard, bar/lounge, lobby).

Persons interested in connecting to Wi-Fi can sign in using the following procedure:

1. Be sure your Wi-Fi connection is *On*.
2. Select the network called "PSU Guest."
3. Open your web browser; you will be redirected to the *PSU Guest Wi-Fi access page*.
4. Enter all the information required in the fields marked with an \*(asterisk) and select *Register by Email*. This will give you a 10 minute window to check your email for a verification link.
5. Log-in to your email and look for a message from Portland State University. If you do not see it within a few minutes, please check your spam folder. Open the message and click the confirmation link. The confirmation link is only valid for 10 minutes. **If you do not click the confirmation link within 10 minutes, you will need to repeat this process.**
6. After clicking the confirmation link, you will be given 24 hours of complimentary Wi-Fi access; if you need more time, you will need to repeat the process once access expires.