

# EECS PROGRAM PETITION

This form is used to request approval for exceptions to academic requirements. It is typically used to request that courses (or other requirements) be waived or substituted. If you are petitioning for a course substitution involving a course from another institution then your petition must be accompanied by a copy of the course catalog description and syllabus for that course. Be sure to clearly and completely explain your request and justification.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Justification: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**DO NOT WRITE BELOW THIS LINE**

<b>RECOMMENDED ACTION:</b>		
_____ APPROVED	_____ DENIED	_____ Date _____
		<b>Faculty</b> (responsible for this course)
Comments: _____ _____		
*****		
_____ APPROVED	_____ DENIED	_____ Date _____
		<b>Head Advisor</b>
Comments: _____ _____		
*****		
<b>FINAL ACTION:</b>		
_____ APPROVED	_____ DENIED	_____ Date _____
		<b>Committee</b>
Comments: _____ _____		